



# Fountain Gate Primary School

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## Parent Teacher Meet and Greet Day 17<sup>th</sup> February Connecting to Webex

Dear Parents,

Our Parent Teacher Meet and Greet Day is this Wednesday 17<sup>th</sup> of February. Due to Stage 4 restrictions, our Meet and Greet sessions **will not be held at school. These sessions are now online through Webex.** Students are also welcome to attend.

Meeting times must be booked on Compass. If you have any issues, please call the school on 9703 1187.

What you need to do:

- Download the Webex meetings app on your phone/tablet, or go to <https://globalpage-prod.webex.com/join> on a computer.
- If you are using the app, enter your name and email in the details. (Instructions attached)
- Enter the meeting details (below) at your booking time.  
**PLEASE BE ON TIME OTHERWISE YOU WILL MISS YOUR APPOINTMENT**
- All appointments are 10 minutes long. This is an opportunity to share any information about your child that may help us work in their best interests, and let us know how 2021 is going so far.
- *If you would like to have your meet and greet conversation over the phone, please email your child's classroom teacher through Compass by Tuesday 16<sup>th</sup> February to book a phone appointment.*

### Connecting to Webex – Meeting ID's

Once you have downloaded the Webex app or opened the Webex website, you can 'join a meeting' and enter the Meeting Number. The **Prep Teacher's** meeting numbers are below:

<b>Prep R</b>	<b>Mrs Libby Raven</b>	<b>165 171 7641</b>	<b>Password: Prepr</b>
<b>Prep C</b>	<b>Miss Caitlin Boyle</b>	<b>165 389 1511</b>	<b>Password: pc</b>
<b>Prep B</b>	<b>Mrs Robyn Bernau</b>	<b>(Postponed)</b>	

Looking forward to seeing you online,

*Prep Teachers*

**Growing and Learning Together**